



**Oversight and Governance**

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Published 20 September 2018

## Chief Officer Appointments Panel

Friday 28 September 2018

9.30 am

Council House, (next to the former Civic Centre)

**Members:**

Councillor Mrs Aspinall, Chair

Councillors Mrs Beer, Bowyer, Evans OBE, Lowry, Mrs Pengelly and P Smith.

Members are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - <http://www.plymouth.gov.uk/accesstomeetings>

**Tracey Lee**

Chief Executive

# Chief Officer Appointments Panel

## Agenda

### 1. Apologies

To receive apologies for non-attendance submitted by Panel Members.

### 2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on the agenda.

### 3. Minutes (Pages 1 - 2)

The Panel will be asked to confirm the minutes of the meeting held on 23 July 2018.

### 4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

### 5. Exempt Business

To consider passing a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

## Part II (Private Meeting)

## Agenda

### Members of the Public to Note

That under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

6. **Recruitment of Service Director for Children, Young People and Families:** (To Follow)
7. **People Directorate Senior Management Update:** (Pages 3 - 6)
8. **Update on Interim Arrangements for the Strategic Director for Transformation and Change:** (Pages 7 - 10)
9. **Update on Proposals for Chief Officer Reward:** (Verbal)
10. **Senior Leadership Team in Place Directorate:** (Pages 11 - 14)

## Chief Officer Appointments Panel

Monday 23 July 2018

### PRESENT:

Councillor Mrs Aspinall, in the Chair.

Councillors Mrs Beer, Bowyer, Evans OBE, Lowry, Mrs Pengelly and Peter Smith.

Also in attendance: Tracey Lee (Chief Executive), Di Saunders-Brewer (Senior HR and OD Business Partner) and Helen Prendergast (Democratic Adviser).

The meeting started at 9.30 am and finished at 4.30 pm.

*Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

#### 7. **Declarations of Interest**

There were no declarations of interest made by Councillors in accordance with the code of conduct.

#### 8. **Minutes**

Agreed that the minutes of the meeting held on 29 June 2018 are confirmed as a correct record.

#### 9. **Chair's Urgent Business**

There were no items of Chair's urgent business.

#### 10. **Exempt Business**

Agreed that under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part 1 Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

#### 11. **Appointment of the Strategic Director of Customer and Corporate Services**

The information folders were available at the meeting (which contained the role profile of the Strategic Director of Customer and Corporate Services, Plymouth City Council's Human Resources and Organisational Development Recruitment and Selection Policy, candidates' applications, presentation topic and interview questions).

Members interviewed the four candidates for the post of Strategic Director of Customer and Corporate Services and considered each candidate on merit.

The Panel agreed to appoint Andrew Ralphs to the post of Strategic Director of Customer and Corporate Services (subject to references and other pre-employment checks).

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